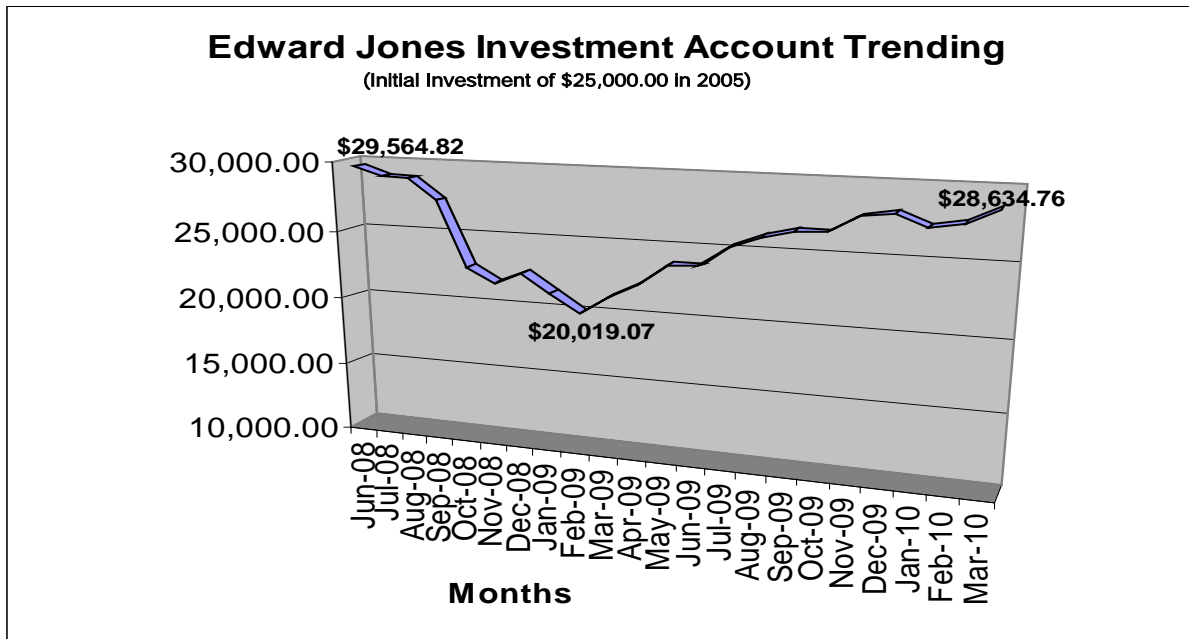




**Treasurer / Finance Annual Report
April 22, 2010**

Finances:

InAHQ seems to have weathered the financial storm fairly well in 2009. The checking account has balanced with no discrepancies through March 2010. The Edward Jones investment account has seen some positives gains throughout the year. (Please see the graphic below.)



Reports:

All bills and reimbursements have been paid to date.

Region funds reports were sent to the Region Reps on April 2, 2010.

Attached is the Draft Budget for 2010 that was approved by the Board. (Please note there are several new cost centers with the re-mapping and expense changes.)

Bonnie Tuttle, Credentials Team Chair has taken over Membership for 2010.

The Annual Audit will take place on July 15 prior to the Board Strategic Planning Session.

Blast E-mails:

Please let me know if you have any Meeting Notices, Job Posting Information or Workshop Information that needs to be sent out to the membership, just e-mail to me and I will forward on. ALMiles@stmarys.org
(Please Note: I will only be Blast e-mailing job posting for Indiana and the surrounding states in the future.)

Respectfully Submitted.

Amy L. Miles

Treasurer / Finance Team Chair

	Draft Budget 2009	Actual 2009	Draft Budget 2010
INCOME			
Dues CC 101-104	175 paid	162 paid	175 paid
	\$ 7,000.00	\$ 6,480.00	\$ 7,000.00
Conference			
Registrations			
Educational Conference in April CC 201-207	\$ 28,000.00	\$24,660.00	\$ 26,000.00
CPHQ Workshops CC 220-225	\$ 9,000.00	\$22,875.00	\$ 18,000.00
Vendor fees & Sponsors Donations CC 208-209	\$ 600.00	\$ 550.00	\$ 500.00
Annual Meeting Donations CC 240	\$ 650.00	\$ -	\$ 200.00
HQF Donation CC 210	\$ 520.00	\$ 518.00	\$ 500.00
Grant CC 211		\$ 1,000.00	\$ 1,000.00
Leadership Seminar CC 227 [Profit Split]	\$300.00	\$ -	\$ -
Accounts			
Interest from checking CC 232	\$ 75.00	\$ 3.28	\$ 20.00
Misc			
Attendance gifts/reimbursements CC 250-259	\$ 50.00	\$ 96.00	\$ 150.00
Transfer From Edward Jones Account (To Decrease Conf ice)	\$ -	\$ -	\$ -
Returned Checks Paid (New CC 212)	\$ -	\$ 835.00	\$ -
Miscellaneous (New CC 228)	\$ -	\$ -	\$ 150.00
Total Income	\$ 46,195.00	\$57,017.28	\$ 53,370.00
EXPENSES			
NAHQ ANNUAL MEETING			
President and President-Elect Expenses CC 300-309	\$ 4,000.00	\$ 4,030.53	\$ 4,000.00
Education Co-Chairs Expenses (New CC 720)	\$ -		\$ 1,000.00
Booth Expense CC 310,311, 318	\$ 250.00	\$ 280.00	\$ 300.00
Booth Decorations and Handouts CC313-316	\$ 400.00	\$ 1,234.26	\$ 1,250.00
Association Award Preparation CC 317	\$ 250.00	\$ -	\$ 200.00
Shipping CC312	\$ 200.00	\$ 51.73	\$ 100.00
NAHQ Contribution in Lieu of Basket CC 702	\$ 100.00	\$ -	\$ 100.00
TOTALS NAHQ Annual Meeting	\$ 5,200.00	\$ 5,596.52	\$ 6,950.00
InAHQ Annual Spring Conference			
Speaker Fees CC 320, 324	\$ 10,000.00	\$11,000.00	\$ 12,000.00
Speaker Travel/ Meals/Expenses CC 325	\$ 1,800.00	\$ 315.98	\$ 600.00
Hotel Expenses (Incl food and rooms) CC 321	\$ 12,500.00	\$10,655.57	\$ 15,000.00
Hotel room for speakers CC 322	\$ 400.00	\$ 103.24	\$ 500.00
Hotel room for InAHQ CC 323	\$ 1,200.00	\$ 1,378.08	\$ 1,850.00
AV equipment expense CC 326	\$ 1,100.00	\$ 141.24	\$ 750.00
Evaluations and clerical support CC 327	\$ 300.00	\$ -	\$ -
Brochures & supplies CC 328, 341	\$ 500.00	\$ 31.78	\$ 100.00
Printing CC 331	\$ 600.00	\$ -	\$ 175.00
CEU application CC 332 (CPHQ, ASHRM)	\$ 235.00	\$ -	\$ 95.00
Certificates CC 333	\$ 50.00	\$ 64.18	\$ 70.00
Postage CC 334	\$ 300.00	\$ 84.00	\$ 85.00
CPHQ gifts CC 335	\$ 300.00	\$ -	\$ 200.00
Handouts for attendees CC 329	\$ 1,100.00	\$ -	\$ 500.00
Parliamentarian CC 336	\$ -	\$ -	\$ -
Wine & Cheese reception CC 337	\$ 350.00	\$ 328.31	\$ 1,000.00
Decorations CC 338	\$ 300.00	\$ 172.97	\$ 275.00
Donation to HQF CC 339	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Cost of Speaker Books CC 701	\$ -		\$ 1,125.00
Incidentals/Misc/Other CC 340	\$ 250.00	\$ -	\$ 200.00
Refund of Conference Fee for Cancellations (New CC 344)	\$ -	\$ -	\$ -

Returned Checks Annual Conference Fees (New CC 345)		\$ 835.00	\$ -
Attendance giveaways CC 342	\$ 200.00	\$ 220.00	\$ 450.00
Laptop and LCD Projector (purchase 2005)/Maintenance CC 343	\$ 75.00	\$ -	\$ -
Total Annual Conference Expenses	\$ 32,760.00	\$26,530.35	\$ 36,175.00
CPHQ Workshop			
Speaker and Expenses CC 360	\$ 5,300.00	\$ 6,025.80	\$ 6,200.00
Meeting Site & Food CC361	\$ 800.00	\$ 1,685.45	\$ 1,800.00
Brochures CC 362	\$ 80.00	\$ -	\$ -
Postage CC 363	\$ 70.00	\$ -	\$ -
Binders/Workbooks CC 364	\$ 4,000.00	\$ 3,741.40	\$ 3,800.00
Certificates, labels, badges CC 365	\$ 15.00	\$ -	\$ 25.00
CEU application CC 366	\$ 65.00	\$ -	\$ 65.00
Incidentals/Misc/Refund/Other CC 367	\$ -	\$ -	\$ -
Evaluations and clerical support CC 368	\$ -	\$ -	\$ -
Total CPHQ Expenses	\$ 10,330.00	\$11,452.65	\$ 11,890.00
Leadership Conference			
Food CC 371	\$1,200.00	\$ -	\$ 500.00
Speaker Expenses CC 372	\$500.00	\$ -	\$ 410.00
CEU Application CC 376	\$160.00	\$ -	\$ 65.00
Brochures/Print Materials CC 377	\$120.00	\$ -	\$ -
Profit Split with Co-Sponsor Organization CC 378	\$150.00	\$ -	\$ 150.00
Total Leadership Conference Expenses	\$2,130.00	\$0.00	\$1,125.00
Credentials Team CC 400	\$ 150.00	75.95	\$ 500.00
Legislative Team CC 410			
Hospital Day at the State House for team members CC 411	\$ 150.00	\$ -	\$ 100.00
Printing/Misc CC 412	\$ 10.00	\$ -	\$ 25.00
Total Legislative Team Expenses	\$ 250.00	\$ 250.00	\$ 250.00
Bylaws Team CC 420	\$ -	\$ -	\$ 100.00
Nominatng Team CC 430			
Ballots CC 431	\$ -	\$ -	\$ -
Postage CC 432	\$ -	\$ -	\$ -
Total Nominating Team	\$ -	\$ -	\$ -
History Team CC 440	\$ 100.00	\$ -	\$ 50.00
Marketing Team			
Membership Pins CC 451	\$ 300.00	\$ -	\$ 400.00
Website CC 452	\$ 300.00	\$ 191.40	\$ 250.00
Banner CC 453	\$ -	\$ -	\$ -
Member Awards CC 454	\$ 100.00	\$ -	\$ 100.00
Stationary (incl letterhead, applications, member cards) CC 457	\$ 350.00	\$ -	\$ 325.00
Postage CC 460	\$ -	\$ -	\$ -
Publication Newsletter CC 458	\$ 200.00	\$ -	\$ -
Miscellaneous CC 459	\$ 80.00	\$ 617.63	\$ 200.00
Website Maintenance CC 461	\$ 500.00	\$ 435.00	\$ 800.00
Total Marketing Team Expense	\$ 1,830.00	\$ 1,244.03	\$ 2,075.00
Liability Insurance (Incl bonding for Pres+Treasurer) CC 500	\$ 525.00	\$ 558.00	\$ 558.00
Postage CC 510	\$ 200.00	\$ 116.14	\$ 200.00
Mailbox CC 520	\$ 96.00	\$ 200.12	\$ 250.00
Board Meetings CC 530	\$ 1,200.00	\$ 1,354.50	\$ 1,500.00
Conference Call Fees CC 531	\$ 250.00	\$ -	\$ -
Office Supplies CC 540	\$ 230.00	\$ -	\$ 200.00
Storage Facility Rental (incl supplies) CC 550	\$ 600.00	\$ -	\$ 660.00
Financial Mgmt & Planning / Taxes CC 560	\$ 100.00	\$ -	\$ 100.00
Other State Expenses/Misc CC 580	\$ 400.00	\$ 398.74	\$ 400.00
Regional HQCB CEU fees CC 590	\$ 1,000.00	\$ -	\$ 400.00

Region Expenses			
Region I CC 600		\$ 50.00	\$ 100.00
Region II CC 610		\$ 38.52	\$ 100.00
Region III CC 620		\$ 199.24	\$ 100.00
Region IV CC 630		\$ 53.50	\$ 100.00
Region V CC 640		\$ 1,235.30	\$ 1,450.00
Region VI CC 650		\$ -	\$ 100.00
Region VII CC 660		\$ 244.81	\$ 300.00
Region VIII CC 670 (New 2010)			\$ 100.00
Region IX CC 680 (New 2010)			\$ 100.00
Total Expenses	\$ 57,351.00	\$47,777.00	\$ 63,383.00
Net Income or (Loss)	\$ (11,156.00)	\$ 9,240.28	\$ (10,013.00)